

**MAPLA Board Minutes  
October 4, 2018  
Ocean City, MD**

Ms. Adams called the meeting to order at: 10:58 am and declared there was a quorum.

Present: Skip Auld, Irene Padilla, Jackie Adams, Debby Bennett, John Walden, Sharan Marshall, Lynn Wheeler, Carrie Plymire.

**Minutes of April 4, 2018**

Ms. Marshall moved to approve the Minutes of April 2018. Ms. Plymire seconded. Approval was unanimous.

**Financial Report**

Ms. Szymanski reviewed the Financial Report. Ms. Bennett will talk with directors to make sure dues are paid. Ms. Wheeler said that all of MAPLA files and support from Carroll County will continue after her retirement.

**Proposed FY 19 Budget**

Ms. Wheeler said that Ms. Plymire suggested keeping the dues structure the same for FY 19 as in FY 18, so that everyone can plan their annual budgets. The only change that is recommended is to increase the budget for administrative support from \$1,000 to \$3,000 with that amount coming out of the contingency line.

Ms. Plymire moved to approve the FY 19 budget as proposed. Mr. Walden seconded. Approval was unanimous.

**Proposed FY 20 Budget**

Ms. Wheeler reviewed the proposed FY 20 budget. She handed out a copy of a proposed update to the dues and the dues structure that raise revenues for FY 20 to be ready for any increase in the lobbying fees. The update would include an additional dues category for systems that fall within the \$2,000,000 - \$3,999,999 of operating budget. Dues are based on FY 16 state statistics. The systems affected will be: Allegany, Queen Anne's, St. Mary's, Wicomico, and Worcester. Ms. Wheeler explained how this structure was created when MAPLA needed Inter-Governmental (IG) assistance and started collecting Citizens for Maryland Libraries (CML) dues on behalf of the library systems. There were columns to indicate which systems paid for IG and which ones paid for CML membership. After review of the FY 18/19 dues structure, the FY 20 proposed dues structure and proposed budget, Ms. Wheeler agreed to make some adjustments to the documents (for clarity) to take to the meeting on October 5, 2018.

**FY 20 Budget**

Ms. Marshall moved to recommend the FY 20 budget as amended. Ms. Bennett seconded. Approval was unanimous.

**Lobbying Firm**

Ms. Wheeler talked about changing lobbyist firms. The contract with Alexander & Cleaver ends October 15. Hannah Powers Garagiola who has been our lobbyist with Alexander and Cleaver, has left them and started her own company. Alexander & Cleaver is suing her. There was discussion about concerns of hiring a firm that is being sued but everyone agreed that Ms. Garagiola is our lobbyist. Board recommends not to re-up with A&C when the current contract ends on October 15.

Ms. Wheeler moved to not re-sign with Alexander & Cleaver. Ms. Plymire seconded. Approval was unanimous.

Ms. Wheeler recommended keeping the funds in the budget for when MAPLA is ready to sign with a new firm. If a special Board meeting is needed to decide on a firm, it will be held by January.

### **Review slate of officers**

Ms. Bennett reviewed the slate of officers, noting that a member at large will be needed to fill when Ms. Wheeler retires. The following was agreed upon:

John Walden, President

Jackie Adams, Past President

Anita Vassallo, Incoming President

Debby Bennett, Secretary/Treasurer

Skip Auld, at-large member

Sharan Marshall, at-large member

Carrie Plymire, at-large member

Elizabeth Hughlett, at-large member (replacing Lynn Wheeler)

Stephanie, Szymanski, Administrative Assistant to MAPLA

### **Finance Committee**

Ms. Wheeler moved to add Elizabeth Hulett as an at-large member and Jackie Adams to the Finance Committee. Ms. Marshall seconded. Approval was unanimous.

Finance committee members;

Debby Bennett

John Walden

Jackie Adams (replacing Lynn Wheeler)

### **Adjournment**

Mr. Walden moved to adjourn the meeting. Ms. Plymire seconded. Approval was unanimous.

The meeting adjourned.