

MAPLA Board Meeting  
March 31, 2016

Present: Cathy Ashby, Darrell Batson, Debby Bennett, Ann Gilligan, Mary Hastler, Lynn Wheeler. Also present: Irene Padilla.  
Staff Present: Stephanie Szymanski

Financial Statement was reviewed.

Lynn reviewed the draft proposed FY 17 budget which includes a \$1300 increase in dues to cover any possible increase from Alexander & Cleaver. The dues are figured on systems' total budget according to the most recent published official statistics. Currently the latest statistics are FY 13. Irene said that the official FY 14 stats would be posted to Sailor within the week. Lynn agreed to rework the dues based on FY 14 stats. The budget for the spring quarterly meeting was also increased to \$5,000. Meeting costs have to be included in the budget due to IRS 990 filing requirements.

**Lynn moved to use the latest published (FY 2014) state stats to produce the dues for FY 17. The draft proposed FY 17 budget was unanimously approved with changes as noted.**

Lynn said that the Bylaws indicate MAPLA should have D&O insurance. MLA gets insurance through Maryland Nonprofits. For the cost of a \$150 membership, MAPLA can purchase the insurance for approximately \$800. For FY 16 the money for the Nonprofits membership could be taken from Professional Fees and the insurance cost could be taken from Contingency Fees. For the FY 17 budget, the cost for the MD Nonprofits membership and D&O insurance will be included in professional fees.

**Mary motioned to approve joining Maryland Nonprofits and purchasing D&O insurance for FY 2016. Approval was unanimous.**

Lynn reviewed the incoming slate of officers for FY 2017:

Valerie Gross (Howard Co.) - incoming president  
Jackie Adams (Kent Co) – vice president  
Debby Bennett – secretary/treasurer

Cathy as past-past MAPLA president becomes chair of the board  
Mary continues to serve on the board as immediate past president of MAPLA

Lynn said the Finance committee needs one more person and asked Darrell Batson. Darrell agreed to serve on the Finance Committee.

**Mary motioned to approve the proposed slate of officers for FY 2017; Cathy seconded. Approval was unanimous.**

Bylaw review – the Board agreed to propose a bylaw change to Article VI, Section 3 to read that the regular MAPLA Board Meetings will be held on the morning of the first day of the spring and fall meetings.

**Lynn moved to take the proposed bylaws change to the membership. Approval was unanimous.** The changes to the bylaws will be presented to MAPLA at the fall meeting.

There was discussion about the 2-day meetings and that some of the newer members find them difficult. Stephanie said the spring meeting is getting to be more expensive because all the venues charge for meeting room space except for Dunes Manor in OC. Cathy said she will investigate Rocky Gap and see if they are indeed back in the conference business, what the costs for meeting rooms would be and any minimums they would require in numbers. Cathy will report back. It was noted that the MAPLA members benefit from time allowed for networking.

Mary announced that the July meeting will be at the new Havre de Grace branch in Harford County with date to be determined.

Since this will probably be Ann's last meeting everyone thanked her and congratulated her on her retirement.

Lynn noted that the Bylaws say the president can assign an agent to sign contracts on the president's behalf. Since Valerie is incoming president, she suggested that Debby or Stephanie could sign the next contract with Alexander & Cleaver.

Darrell adjourned the meeting.