

**Official Record of Earned Academic Credit
Public Librarian/Library Associate**

The Maryland State Library monitors the certification of Maryland public librarians and public library associates.

Each public librarian and library associate are required to earn 90 contact hours or **6 semester hours of credit** to renew their certification every five (5) years. To renew their certification, each public librarian/public library associate must submit this record of their earned academic credit hours.

This form serves as a record for course credit. If possible, please attach a course description with this completed form. The Staff Development Coordinator is required to sign to verify the validity of the learning activity.

Name of Participant:	
Name/Number of Course:	
Date(s) of Course:	
Sponsoring Agency:	Maryland State Library
Number of Credit Hours:	
Learning Objectives:	
Description of Course:	

Signature of Staff Development Coordinator <i>I HEREBY CERTIFY</i> that the information provided is true and correct to the best of my knowledge.	
Name:	Date: